**Standardised Test Administration**

* The test is designed to be administered to a whole class.
* It is important that the date of the test administration and each student’s date of birth be recorded on the answer sheet.
* The administrator reads the number of the word, the word, the sentence and the word again.
* e.g.“*Number 12 - brush – Don’t forget to brush your teeth – brush.”*
* Students record their answers on the answer sheet.
* Students should be encouraged to attempt as many words as possible.
* The test can be stopped after 10 consecutive errors.
* The test should be collected and marked by the administrator.
* One point for each correct answer.